



Welcome ToP Virtual Team

Expert Interviewers
August 14, 2009

Agenda

- Welcome
 - Check in
 - Agenda
- Interviews
 - How many have you done
 - Review chart and update
 - Unfinished interviews – are you still willing to do and document by August 21st?
 - If no reassign
 - Any new experts we should consider? Who can do them?
- Wrap Up

Expert Interviews

Expert's Name	Interview Team	Interview Complete	Notes Complete	On Huddle
Dana Bowler	Penny and Eunice	Yes	No	No
LaDonna Coy	Ester Mae and Sunny	Yes	Yes	Yes
Doug Druckenmiller	Gordon and John	no	no	no
Joan Eisenstodt	Ester Mae and Eunice	Yes	Yes	Yes
Mike Katagiri	Gordon and Penny	No	No	No
Cindy Maag	Sheila and Sunny	Remove	No	No
Jerry Mings	Penny and Ester Mae	Yes	No	No
Danny Mittleman	John and Penny	No	No	No
Anne Sturdivant	Sunny and Sheila	Yes	Yes	yes
Nancy White	Sheila and Eunice	Not sure	?	?

Notes

1. Group agrees we should still complete our interviews especially with Mike, Doug and Danny. There may be an additional colleague of LaDonna's we might want to interview – Kim?
2. If John can't do his 2 interviews do Irina is willing to help
3. We need to create a summary of the answers to each question to make it easier to absorb the thoughts from the experts as it relates to each question. Eg. After the 21st when all the interviews are complete create a chart that lists the question, who the expert was, and the different answers to that question.
4. We had a discussion about asking the technology team if there was anything they wanted us to know from the experts but decided at this stage it was too late since many interviews have been done. We will stick with the same questions for the remaining interviews to be complete before the Consensus Workshop on August 28.
5. We can and should continue to do expert interviews as we learn about people or when we have specific information we need from experts, even after the Consensus Workshop on the 28th.
6. We need to remind everyone to review the information before the CW on the 28th.